

## **Coffee Dealer's License Requirements**

1. Duly completed Application form
2. A certified copy of certificate of incorporation.
3. A certified copy of memorandum and articles of association.
4. A paid up share capital of not less than KSh. 300,000.
5. Names of company directors, individual National ID/Passport No, Pin Numbers and certificate of good conduct.
6. Tax compliance certificate from Kenya Revenue Authority (KRA) for the Company and Directors.
7. Clearance letter from the Nairobi Coffee Exchange (NCE).
8. Compliance with Statutory requirements, including but not limited to NEMA certificate (where applicable) Safety & Occupational Health Certificate (where applicable) and Local Authority Business Permit.
9. A valid performance bond of KSh. 1,000,000 in favor of Agriculture, Fisheries And Food Authority-Coffee Directorate
10. A sworn affidavit by the applicant of their involvement by themselves, their servants, spouses, next of kin, holding companies, associated companies, or partnerships in the business of commercial millers, management agents, warehousemen, pulping station or marketing agents.
11. Proof of engaging the services of a coffee liquorer registered by the Directorate.
12. Undertaking to furnish the Directorate with monthly returns.
13. Any other requirements that may be prescribed by the Directorate from time to time.

14. Names and addresses of two business referees.